Parents/Guardians

We have had a very positive start to the year. We have formally welcomed our new Year 7 students the most important students at our school this term. I would like to thank our Year 11 Peer Support leaders who have been an outstanding support for these students and staff over the past few weeks.

I hope that you will take the opportunity to share the following prayer in the next few days.

Father of all mercies
We ask that you would bless the youngest of our learners, the most helpless and powerless of persons, with Your infinite and loving mercy, granting them the strength to learn, concentrate, and act in love towards their teachers and fellow students.

We also ask that You would watch over them, at home and at school and give them proper direction so that they may learn of Your wonderful virtues.

We ask this in the name of Your Son, Jesus Christ. Amen

http://www.churchyear.net/prayer/prayerforschoolchildren.html

God bless

Kevin
College Leadership Teams

~ Executive ~
Principal
Mr Kevin Jones
Assistant Principals
Mr Rodney Howard / Mr Harry Fernandez
Religious Education Coordinator
Mrs Mary McGuiness / Assistant: Jessica Attard
Case Management Coordinator
Miss Hayley Lalor
School Secretary
Mrs Lisa Casey
Business Manager
Mr Paul Cruise
Administration Coordinator
Mrs Anita Meehan
Learning Technologies Coordinator
Mr Bill Robson

~ Curriculum Forum & Assistants ~
Music
Mr Bradley Lee
Visual Arts
Miss Angela Rando
English
Ms Marsha Edwards/Assistant: Miss Angela McEnearney
Human Society & Its Environment
Mr Paul Sykes / Assistant: Mr Brett Windon
Languages
Ms Felicity Lupton
Mathematics
Mrs Anni Brailey / Assistant: Mrs Mary Quinteros
PDHPE
Mr Marc Sluiter / Assistant: Liam Campbell
Careers
Mr Brett Collimore
Science
Mr Stephen Godfrey / Assistant: Mr Steve Lans
Sports Coordinator
Mr Dean Bertenshaw
Technology & Applied Studies
Mr Edward Gruppetta / Mrs Lisa Cummins

Year Coordinators
Year 7
Mr Craig Adams
Year 8
Mr Jeremy Tuano
Year 9
Mr Nick Briffa
Year 10
Mr Matthew Marshall
Senior Coordinator
Miss Kristy Walsh
Social Justice Coordinator
Mrs Janette Wick
Home-School Liaison Coordinator
Miss Jenny Woods
Student Counsellors
Debbie Robinson/Sarah Kennedy
Librarian
Mrs Kerrie Brownscombe

IMPORTANT NOTICES:

Recharging Mobile Devices:
All students are asked to ensure that their mobile devices are fully charged before they arrive at the College each day.

Illegal U Turn:
All parents and students are warned that making a U turn out of the bus bay on Rifle Range Rd is illegal. We bring this to your attention as making this turn is very unsafe, even when the 40kmh limit applies. Please do not make this turn.

Illegal Stopping in Tasman Place
This has been reported to police who will issue penalty notices to those offending.

IMPORTANT NOTICE TO MOTORISTS RE: SCHOOL BUS ZONES IN RIFLE RANGE ROAD
Please be aware that the School Bus Zones in Rifle Range Road are as follows:

1. The existing bus bay near the main car park gate is now a School Bus Zone on School Days from 8:00am-9:30am and 2:30pm-4:00pm. Therefore other than buses - any vehicle parking or stopping in this bus bay for any purpose during these times is doing so illegally. Clear signage has been erected reading "NO ENTRY - BUSES EXCEPTED" to warn motorists of this change.

2. The former School Bus Zone located near the Front Gate has been converted to a Full Time Bus Zone. Clear signage has been erected to warn motorists of this change. Therefore other than buses, any vehicle parking or stopping for any purpose in the School Bus Zone at any time, is doing so illegally.

IMPORTANT NOTICE DROP OFF/PICK UP

For safety reasons parents are asked NOT to drive onto the school grounds to drop off or pick up students before 9:30am and after 2:30pm. The ONLY EXCEPTION to this is for students with disabilities.

Thank you
Year 7 Enrolments 2018

Enrolment forms for Year 7 2018 will be available from the office from Monday 27 February 2017. All feeder schools will also have enrolment forms available from this date. Completed applications can be lodged at the school office from Thursday 9 March 2017. Completed applications MUST be returned to the College no later than Friday 26 May 2017.

It is absolutely essential that families with children at Bede Polding ensure that they collect an enrolment form for siblings they wish to commence at Bede Polding in Year 7 2018. The school has no way of knowing that you wish to enrol a sibling unless you submit an application.

School tours will be conducted during Catholic Schools Week (Monday 6 March to Friday 10 March 2017).

If you wish to come to a tour of the College on Wednesday 8 March from 3:30pm to 5:30pm, please call the office on 4577 6455 to express your interest.

Star Spot

This is the star of the week.
Congratulations to:

GEORGIA PORTELLI (8C3) who won the U15’s girls Javelin at the NSW Junior and Youth Championships.

Well done - to this student
Peer Support Session 1:

On the 9th of February we began our Peer Support Program with Year 7 to help them transition into High School. A select group of Year 11 students have been trained to be Peer Support Leaders for this program. During sessions that will take place in Term 1 small groups of Year 7 students have been paired with a team of Year 11 Leaders who will be working together to develop strategies for problem solving, developing relationships, learning resilience and student wellbeing whilst settling our new Year 7 students into the Bede Polding community.

I look forward to keeping you informed over the course of the term with student reflections and photographs of the sessions outlined in our program.

Kindly
Mrs Kimberley Baker
Peer Support Coordinator

Year 11 Peer Support Leader Reflection
By Katie Gurney

On Thursday, 9th of February, Year 7 had their first peer support session with their Year 11 peer mentors. In each group, we all focused on introducing ourselves and how to deal with challenges. Each group engaged in icebreakers to encourage students to talk to different people, whom they would not usually talk to. Additionally, we played games such as handball and red light, green light. These activities helped the Year 7’s to gain confidence in a group of people from their homeroom. We looked at how these activities related to real life by discussing how teamwork was important. It was a fun session, where everyone had learnt something about their peers. We also looked at how challenges may seem quite big due to emotions and lack of sleep. Our group discussed solutions to dealing with challenges such as breaking the challenge down into smaller challenges to make it easier to deal with. Through the first session, Year 7 were able to learn about their peers and how to cope with challenges. I can’t wait for the next session.
Peer Support Session 1: (Con’t)
EXPLANATION OF FEES & LEVIES FOR 2017

A. SUMMARY OF FEES PAYABLE

To give parents greater certainty for the 2017 school year and bearing in mind the financial pressures many families are facing, the Parramatta Diocesan Catholic Schools Council approved a modest increase of 3% in diocesan school fees for 2017 that is less than the 3.3% CPI increase for the same period.

This increase is necessary to help meet the rising educational costs for each child and ensure that we can maintain our current service levels. Specifically it will mean the continued funding of important initiatives to improve student learning including literacy & numeracy programs; increasing support for students with disabilities, behavioural & emotional needs; upgrading learning spaces, technology & infrastructure; and building new schools & expanding existing schools to cater for new places.

Sibling discounts, which benefit over 60% of families, will remain the same for 2017.

The Diocesan Building Levy enables the Diocese, through their capital works program, to meet the demand for new schools and new classes in high growth areas and to continue to maintain all schools to a high standard. The Diocesan Building Levy will be increased by $21 per family in 2017.

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<tr>
<th>YEAR</th>
<th>RESOURCE</th>
<th>SPORT</th>
<th>P &amp; F</th>
<th>LEVY</th>
<th>FEE</th>
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<th>SCHOOL</th>
<th>BUILDING</th>
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* Sibling reduction applies for 2nd and consecutive children for School Fees
* The Building Levy, Maintenance and P & F Levy are family based fees and are billed to the eldest child in the family
* The Resource Fee and Sport Fee are per student. No sibling discount applies for these school based fees.
* Yrs 11 & 12 Sport Fee includes swimming & athletics carnivals & sundry examination costs
* Year 7 enrolment fee of $300 has been credited against the Resource fee for 2017
B. **SCHOOL FEES**

These fees are set by, and collected on behalf of the Diocese of Parramatta and are passed on to the Catholic Education Office. Specifically, proceeds from these fees are directed towards supplementing Commonwealth and State Grants (which cover around 80% of the running costs of schools) for the payment of teachers' salaries, as well as general running costs associated with the school and the administration of the Catholic Education Office, Parramatta. School Fees will be apportioned across Terms 1, 2 & 3.

C. **RESOURCE FEE**

This fee helps meet the costs of administration of the school and the provision of resources for use by students and includes:-

- Paper, printing, stationery and mailing costs
- School newsletter and other school publications
- Resources/equipment acquired by the school for use by teachers and students (eg. Library, video network, various equipment and curriculum resources)
- School diary for each student
- Computer resources and internet access provided for use by the students
- Provision of careers' advice and resources to students
- Implementation of school-based Pastoral Care programs for students
- Careers' Market attendance costs for all Year 10 & Year 12 students
- Australasian Schools' Competition costs for various subjects & year groups
- Aquatic Program costs for all Year 7 & Year 9 students' PDHPE course.
- Retreat for Year 10 students & RYDA/Pastoral Day for Year 11 students
- Various subject workbooks and protective goggles
- Combination locks for Year 7 students' lockers
- English text books for Years 7-10
- Elective Subject Fees for Year 9 to 12

The Resource Fee is apportioned across Terms 1, 2 & 3.

D. **DIOCESAN BUILDING LEVY**

This levy is paid by the first child attending a systemic school in the Diocese of Parramatta. It is collected on behalf of the Diocese of Parramatta and is paid directly into the Parramatta Diocesan School Building Levy Fund. This Fund is used to support building projects for all schools in the Diocese of Parramatta. The Diocesan Building Levy is apportioned across Terms 1, 2 & 3 and is charged per family.

Please note that sibling reductions for the Building Levy only apply to those children attending Systemic Catholic Schools in the Dioceses of Parramatta, Sydney, Wollongong and Broken Bay and St. Dominic's College at Kingswood.
E. MAINTENANCE FEE

This fee is directed towards the costs associated with the general running, maintenance and development of the school campus. For example, it will contribute towards the cost of replacement classroom furniture and the acquisition of student lockers.

The Maintenance Fee is apportioned across Terms 1, 2 & 3 and is charged per family.

F. SPORT FEE

This fee covers the costs associated with transporting students to and from various venues as well as the actual costs associated with individual sporting activities such as golf, tennis, squash, ten pin bowling, ice skating, indoor climbing, replacement of sporting equipment etc. It also covers costs associated with school swimming and athletics carnivals as well as sundry examination costs.

G. PARENTS & FRIENDS' ASSOCIATION FUNDRAISING LEVY

A Fundraising Levy applies for 2017 as the sole means of fundraising for the Parents & Friends' Association. The cost of the levy is $45 and is apportioned across Terms 1, 2 & 3. It is charged per family.

H. RETREATS, CAMPS, EXCURSIONS

Please note that costs associated with students' attending subject excursions, retreats, pastoral days, school camps and other school-approved excursions for whole Year Groups have been included in the Fee Statement. However activities for smaller subject groups are additional to the fees already outlined.
4.

**FEE PAYMENT DATES**

Accounts for fees are issued in equal installments (*) in Terms 1, 2 and 3. Fee billing dates for 2017 are as follows:

<table>
<thead>
<tr>
<th>Term</th>
<th>Statement Date</th>
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<tr>
<td>1.</td>
<td>7 February 2017</td>
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<td>2.</td>
<td>1 May 2017</td>
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<td>3.</td>
<td>24 July 2017</td>
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Parents are requested to pay fees within 30 days of the date shown on the account.

**PAYMENT OPTIONS**

Payment can be made via the following means:

- **Cash** - to be paid at front office.
- **Cheque or Money Order** - by mail or through payment at front office.
- **Credit Card** - payment at the front office or by phoning the school with credit card details.
- **Debit Card** - payment at the front office using EFTPOS.
- **POSTBillpay or BPAY** - payment as indicated on the Statement.
- **Centrelink** - payment deduction organised through the Business Manager.

When fees or other payments are sent via students, these should be sealed in an envelope, clearly marked with the student’s name, class and purpose of payment. This envelope should be deposited in the Fees Box located in the Student Foyer as soon after the student arrives at school. Excursion payments and notes should be handed to the teacher concerned.

All families are offered a Flexible Payment Plan to pay school fees off. To avail of this payment option, simply complete the forms supplied with your 2017 School Fee Statement and return it to the Catholic Education Office, Parramatta for processing.

If parents are experiencing difficulties, (either of a temporary or continuing nature), in meeting their financial commitments with respect to school fees - they must contact the College’s Business Manager Mr. Paul Cruise to arrange an interview with either him so that a mutually acceptable arrangement can be agreed upon. This matter will be treated with absolute confidentiality.

It is important that families experiencing or expecting financial difficulty, please contact the Mr Cruise early in Term 1 or it will be taken that all fees will be paid by the due date.
**ASSESSMENT TASK CALENDAR**

**ASSESSMENT TASKS DUE FROM STUDENTS WEEK 4**

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**ASSESSMENT TASKS DUE FROM STUDENTS WEEK 5**

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<td>English Adv (S)</td>
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**ASSESSMENT TASKS DUE FROM STUDENTS WEEK 6**

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A REMINDER TO ALL STUDENTS

**Submission Instructions Years 11 / 12**
- Submit the task by placing it in the Assessment Bin at the Student Foyer by 9.00am.
- Penalty for non-attendance on the day or late submission
  - Assessments submitted after 9.00am on the due date will immediately receive a 50% mark penalty of the achieved mark pending Illness/Misadventure certification.
  - Assessments submitted after 9.00am on the next day will receive a zero mark pending Illness/Misadventure certification.

**Submission Instructions Year 7—10**
- Submit the task by handing to your class teacher and signing a class list during your lesson on the due date.
- Penalty for non-attendance on the day or late submission
  - For assessments submitted after the lesson on the due date, the student will immediately receive a Thursday workshop to complete the task and submit at the end of the workshop.